

KEEPING THE LOG

The log is an essential document which serves several purposes:

- **Safety – we need to ensure that everyone is back at the end of the day**
- Logging hours – all aircraft have logbooks in which their hours are recorded
- Charging – pilots need to pay for their flying
- Personal logbooks – pilots are required to record their flying hours, they can get this information from the log

It is everyone's responsibility to complete the log. *Enter your details on the log before you fly and check that your landing time is recorded.* If you spend time keeping the log and then need to leave, hand the task to someone else.

PAPERWORK

Everyone who flies at the club must be a member of some kind, to be covered by our insurance. You will see the following documents:

Blue Trial Lesson voucher

Trial Gliding Lesson

This ticket entitles you to a flight to 2000 2500 feet

Issue Date 14-12-23 Flight Date _____ Time _____

Please note: See further conditions overleaf. On arrival at the Launch Point, go to the bus which acts as our base of operations and hand this ticket to the log keeper.

I apply for temporary membership of the Club and agree to be bound by the Articles, Rules, Bye-laws and Gliding Regulations of the Club and by the aerodrome operating procedures currently in force.

I hereby declare that I do not suffer from any medical condition or physical/mental disability which might create or lead to a dangerous situation in flight, especially blackouts from any cause, and that I have taken medical advice on pre-existing medical conditions, if any.

I understand that the Club conducts trial lessons in the hope of recruiting new members to the sport and that I will fly with an instructor for that purpose. There is no obligation to join the Club following a trial lesson.

Name _____
Address _____
Postcode _____
Telephone _____
Mobile _____
Email _____
Signed _____ Date _____

In the case of a person under 18 years of age, this form must be countersigned by his/her parent or guardian.

Signature of parent/guardian _____

NON REFUNDABLE. Valid for 12 months from date of issue. See Alcohol Declaration Overleaf.

Booker Gliding Club Wycombe Air Park, Marlow, Bucks SL7 3DP
t 01494 442501 e office@bookergliding.co.uk www.bookergliding.co.uk

NO. 24775
Voucher no.

Welcome to Booker Gliding Club

DECLARATION RELATING TO ALCOHOL (Drinking and flying do not mix)

I declare that ALL the following statements are true:

1. I have consumed **NO** alcohol within the last 8 hours.
2. I have **NOT** consumed more than 5 units of alcohol within the last 12 hours.
3. I have **NOT** consumed a substantial amount of alcohol (or 'binged') within the last 24 hours.

I further understand that I must not consume any alcohol between making this declaration and flying.

Signed _____
Name _____
Date _____

Note: It is against the law to fly in a glider with an alcohol limit in blood exceeding 20mg per 100ml. This is one quarter of the drink/drive limit, and is virtually nil. One unit of alcohol is approximately equal to 1/2 pint beer, 3/4 glass of wine and 1 small pub measure of spirits.

Ask the customer to complete their details and sign.

Ask the customer to sign the declaration relating to alcohol on the back.

- If a customer has vouchers for two flights they must complete and sign both.
- On the log, enter the name and the voucher number, plus the name of the instructor.
- When a flight is complete, cancel the voucher by putting a line across it.

Yellow course application form

Customers starting a course should have completed a yellow course application form. They become temporary members of the club, with a membership number.

Enter the name and the membership number (top left of form) on the log.

British Gliding Association vouchers

Some customers will have bought their trial lesson or Intro course from the BGA and will bring a BGA voucher with them. Keep this with the log, we need it in order to claim payment from the BGA. The customer must also complete and sign the club's blue form as above.

Pink temporary membership form

These are used:

- For members of other gliding clubs flying at Booker – enter the number allocated by the office
- For friends of members flying on the member's account – enter the member's number and the name of the friend. In the instructor column enter the name of the instructor conducting the flight.

NO NUMBER NO FLIGHT

LOGGING FLIGHTS

All launches and landings must be recorded. It is everyone's responsibility to keep the log. Please bear in mind that the log entries must be deciphered in the office and entered into our accounts system, so make sure entries are legible. However, occasionally on busy days launch and landing times can be missed; they can be retrieved from Flightbook, accessed here:

Flightbook is an aid, not a substitute, as it does not record the names of pilots. It mostly records G-regs, the entry on the log is the fin number.



Club gliders

G-CHNF = 315 / G-DECZ = 316 / G-CKCZ = KCZ / G-DERS = 319 / G-CFEH = 318

AT THE END OF THE DAY

Check that all gliders are logged down, especially cross-country flights. If not, investigate, for example by checking the trailer.

Gliders which have landed out and are having an aerotow retrieve must not be logged down until they have landed back at Booker. Note all retrieves at the bottom of the logsheet. Check also that the tug has returned after any aerotow retrieve.

Return the completed logsheet and all the vouchers and forms to the office.